

**KERALA STATE ELECTRICITY BOARD Ltd**

(Incorporated under the Companies Act, 1956)

Registered Office: Vidyuthi Bhavanam, Pattom, Thiruvananthapuram – 695 004

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ABSTRACTProcedure for implementing Green tariff - Sanctioned - Orders issued.

Office Order (CMD) No.1861/ Thiruvananthapuram.

Dated: 18.12.2023

Read : 1. Note No. KSEBL/TRAC/CG/Green Tariff Procedure dated 25.11.2023 of CE
(Commercial & Tariff)

2. KSERC order in OP NO. 18/2023 dated 31.10.2023

ORDER

Kerala State Electricity Regulatory Commission (KSERC) has issued order in OP NO. 18/2023 dated 31.10.2023 in the matter of 'Schedule of Tariff and terms and conditions for retail supply of electricity with effect from 01.11.2023 to 30.06.2024'. As per the order, KSERC has approved "Green tariff at Rs 0.77/unit over and above the normal tariff" to the consumers opting voluntarily for the purchase of Renewable energy power.

The Green Tariff approved by the KSERC is a premium to be paid by the consumers availing green energy, over and above the normal tariff determined by KSERC from time to time. Accordingly, Chief Engineer (Commercial & Tariff) as per Note read as (1) above, placed a detailed draft procedure along with the actions to be carried out by the various offices of KSEBL for implementing green tariff in the State.

Having considered the matter in detail, sanction is hereby accorded:

1. For the procedure for Green Tariff enclosed as Annexure to this order for implementation.
2. To intimate the procedure to the concerned officers and publishing the matter in the website of KSEBL.

Orders are issued accordingly.

By Order of
Chairman & Managing Director

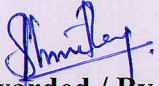
Sd/-
SABITHA S
SECRETARY

To:

The Deputy Chief Engineer (TRAC)
The Deputy Secretary (Administration)

Copy to:

Financial Advisor, The Chief Internal Auditor, TA to CMD, PA to D (F& HRM), Sr.
CA to Secretary (Administration), Stock file, Library


Forwarded / By Order
Approved for Issue

Annexure to the Office Order No.1861/Thiruvananthapuram dated 18.12.2023

Procedure for implementing Green tariff

1. Kerala State Electricity Regulatory Commission (KSERC) has issued order in OP No. 18/2023 dated 31.10.2023 in the matter of 'Schedule of Tariff and terms and conditions for retail supply of electricity with effect from 01.11.2023 to 30.06.2024'. As per the order KSERC has approved "**Green tariff at Rs 0.77/unit over and above the normal tariff**" to the consumers voluntarily opting their energy requirement from KSEBL and other licensees in the state through renewable sources such as hydro, solar, wind etc.
2. The Green Tariff approved by the KSERC is a premium to be paid by the consumers availing green energy, over and above the normal tariff determined by the KSERC from time to time.
3. The green tariff is applicable to all consumers who intends to avail green power from KSEBL and from all other small licensees in the State.
4. Fuel surcharge is not applicable to green energy quantum availed by the consumer.
5. Green power status shall not be given or continued to such consumers with arrears of electricity charges due to the licensee.
6. For availing the green energy tariff consumer shall submit the application as per

- Annexure 1 along with an undertaking as per Annexure 2 to the concerned authority who executed the service connection agreement for the supply of power.
7. In the case of consumers, who intends to avail green energy belongs to the licensee area of other licensee, they shall give the application to the agreement executing authority of the concerned licensee. In such situation, if such licensee approaches KSEBL for availing green power, they shall submit separate application as per Annexure 1 along with an undertaking as per Annexure 1.
 8. The other licensees who purchase power from KSEBL at the Bulk Supply Tariff approved by the Commission shall collect the green tariff from their consumers and remit the same promptly along with the Bulk Supply Tariff (BST) to KSEBL on monthly basis. In such cases, KSEBL will generate monthly invoice by considering requested quantum of green energy supply at green tariff and balance consumption at applicable tariff for the licensee. For the reconciliation of the same, the licensee shall submit details of green energy actually consumed by their consumers on monthly basis. Variation from actual green energy consumed and billed quantity of green energy, shall be adjusted in the subsequent months.
 9. After receiving the application and undertaking, concerned officer shall issue approval letter to the consumer as per Annexure 3. In case of any deficiencies in the application/Undertaking, the concerned authority shall intimate the consumer as per Annexure 4. The consumer has to attend discrepancies /incompleteness and submit the application within 3 working days.
 10. The consumer shall avail green energy for a minimum period of 1 year. For termination, the consumer shall intimate (as per Annexure 7) three months in advance after lock in period of one year. Communication regarding the cancellation of green tariff shall intimate to the consumer as per the format given in Annexure 8.
 11. In the case of rejection of application, due to the arrear / any other reason, decision shall be intimated to the consumer within 7 working days from the date of application in the format given at Annexure 5.
 12. Green tariff will be allowed to the opted consumer from 1st day of the next billing month, following the month of approval.
 13. The cut off reading shall be taken on last day of month prior to the month in which green tariff is allowed.
 14. KSEBL shall issue Green Energy Certificate for the applicable consumers/ licensee, availing green tariff to KSEBL as per the format in Annexure 6.

Action to be taken by various wings of KSEBL

15. The Chief Engineer (IT) shall make necessary arrangements in the corresponding billing software's for applying and billing of green energy to the consumers. Modified software shall contain particulars including details of Consumer opting green tariff and their three month average consumption, percentage of green energy opted, whether belongs to obligated entity or not.
16. The office of the Director (Distribution) shall consolidate on monthly basis and intimate

the requirement of Green energy to the office of Deputy Chief Engineer (Commercial) for arranging the green energy.

- 17. The Deputy Chief Engineer (commercial) shall verify the Green energy available with KSEBL and take necessary action for procurement, if required. The monthly report of green energy supplied and procured shall be consolidated by this office.

Annexure 1

Application Form for opting Green Energy Tariff

To,

----- (*agreement authority)

Sir,

Sub:- Application for supply of Green Energy to consumer no. - Reg.

I/We (Consumer Name) with(Consumer No.)
.....(Category) would like to avail% of total energy supplied by KSEBL
to me as Green power at tariff duly approved by KSERC from time to time.

- 1. Name of the applicant:
- 2. Consumer No/ LC No:
- 3. Tariff Category:
- 4. Contact Details:
 - a. Email:
 - b. Mobile:
- 5. Whether pending arrear to KSEBL:
- 6. Duration of availing Green Energy:
- 7. Month from which green power is required:
- 8. Whether obligated entity for meeting RPO as per KSERC regulation: Yes/No

Place:

Signature,

Date:

Name of

Consumer

Terms & Conditions for Green Energy Tariff

1. There is no application/ cancellation fee for availing/cancelling Green tariff.
2. If the consumer fails to pay the bill amount including Green energy charges within due date, the applicable interest rates as per Supply Code in force shall be levied.
3. Supply of green power shall be governed by the provisions of Supply Code, other applicable regulations issued by KSERC from time to time.
4. There will be a minimum lock in period of one year, from the first billing month of green energy tariff by KSEBL and no cancellation shall be accepted by KSEBL for the said period.
5. The application for Green Energy Tariff shall be automatically renewed for the next financial year unless otherwise cancelled by the Consumer.
6. Tariff for the Green Energy shall be as determined by the Kerala State Regulatory Commission in applicable Tariff Orders from time to time. The tariff applicable from 01.11.2023 to 30.06.2024 shall be Rs. 0.77 per unit, which is over and above the normal tariff.
7. The Green Energy Certificate shall be issued only after receipt of 100% payment from the consumers against the electricity bill generated including arrears, if any. The green energy certificate may be withheld by KSEBL in case of arrear dues or litigation at the consumer end. The Green energy certificate is not transferrable.
8. The consumer can cancel availing the Green tariff, after the lock in period. For the cancellation, application for cancellation shall be given three months prior to cancellation date. Green energy tariff shall be applicable till the date of cancellation.

Annexure 2 - Undertaking

I/We.....(consumer name) with(consumer no) have submitted an application to avail of% Green Power from the energy supplied by the KSEBL.

I/We hereby declare that:

- (i).I/We have read the Terms and conditions for availing Green Energy tariff from KSEBL and agree to abide by the terms and conditions mentioned therein.
- (ii). I/We agree to pay Green Energy Tariff as determined by the Hon'ble KSERC in applicable Tariff Orders, which at present is Rs. 0.77 per unit over and above the normal tariff of the respective category in which the consumer falls as per the agreement.
- (iii). I/We will remit green energy charges in addition to the applicable electricity bill amount and all dues, and other charges approved by the KSERC.
- (iv).I/We hereby agree that I/we will not transfer Green Energy Certificate issued by the KSEBL.
- (v). I/We hereby declare that I/We shall not withdraw the application for green energy at Green tariff upto a period of one year from the date of availing green tariff and if cancellation required, shall provide three months notice period.

I/We agree to all the above terms and conditions and also abide by the provisions of Supply Code and other relevant regulations issued in this behalf from time to time.

Hence, KSEBL is requested to accept my/our application and supply Green Energy with effect from.....

Name of Consumer and Signature

For office purpose

The application for Green energy for the consumer no..... is approved for% of the total consumption with effect from

Annexure 3 - Approval Letter

KSEBL Letter head of concerned office

From

----- (Agreement authority)

To

Name and Address of the applicant

Sir,

Sub: Approval for opting Green Energy Tariff - Reg.

Ref: Your application dated.....

Madam/Sir,

We are pleased to inform you that your application for availing 'Green Energy' is approved.% the energy supplied by KSEBL shall be green energy with effect from for which green tariff shall be applicable.

Thanking you,

Yours Sincerely,

Agreement Authority.

Annexure 4 - KSEBL Letter head of concerned office

Intimation for correcting the incompleteness/ discrepancies in the Application/Undertaking

Date.....

This is to acknowledge that the application/undertaking for opting 'Green Energy Tariff' has been received from(Name of the applicant Consumer), (Address) Service Connection No..... Category: on (Date).....

The following discrepancies /incompleteness are noticed

- 1.
- 2.

Please correct the discrepancies /incompleteness and submit the application within 3 working days.

Signature

Agreement Authority

Annexure 5 - Rejection Letter

KSEBL Letter head of concerned office

From

----- (concerned officer)

To

Name and Address of the applicant

Sir,

Sub: Rejection of Application for opting Green Energy Tariff -Reg.

Ref: Your application dated.....

Madam/Sir,

This is to inform you that your application for opting 'Green Energy Tariff' is rejected due to the following reason(s).

Thanking you,

Yours Sincerely,

(Agreement Authority)

Annexure 6

**KSEBL Letter head of concerned office
Green Energy Certificate
To our Green Power Patron**

Certificate No.....
Date.....

This is to certify that [consumer no., Category,
..... (Name & Address of the Consumer)] have contributed to make the world
greener by availing% green energy units for the consumption during the
period from to

Thank you for creating a new Green World.

Issuing Authority

Name:

Signature:

Annexure 7

Application for Cancellation of Green Energy

To

----- (Agreement authority)

Sir, Sub:- Application for Cancellation of Green Energy to Consumer No.
....., Category:.....,(Name and Address of the Consumer)
- Reg

I/We hereby apply for Cancellation of Green energy on my existing electricity
connection of my/our premises described above from -----

Name of Applicant:

Consumer No:

Address:

Registered mobile no.

Reason for cancellation:

"Undertaking by the Applicant"

I/We request you to discontinue the supply of Green Energy with effect from

(Signature and name of the consumer)

Place:

Date:

Annexure 8

Intimation for Cancellation

KSEBL Letter head of concerned office

From

----- (concerned officer)

To

Name and Address of the applicant

Sir,

Sub: Cancellation of Green Energy Tariff -Reg.

Ref: Your cancellation request dated.....

Madam/Sir,

This is to inform you that your request for cancelling 'Green Energy Tariff' is accepted and will be effected from

Thanking you,

Yours Sincerely,
(Agreement Authority)